



ESTIMATOR I

DESCRIPTION

Estimator I is responsible for overseeing the preparation of detailed profitable estimates based on the project requirements with a minimum value of \$500k and a maximum value of \$3M

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Attend bid meetings and site surveys
- Review RFPs to understand scope of work to bid
- Review estimates and revisions for completeness and accuracy
- Execute take-offs of documents
- Work with manufacturers and distributors to obtain pricing for materials
- Work with management to determine labor capabilities and rates, equipment and other requirements
- Perform project hand-offs with team upon project reward
- Prepare change order pricing for on-going project work when required
- Train and direct Estimators
- Other duties as assigned

JOB REQUIREMENTS

- Bachelor's Degree or 4+ years field experience in a lead role and some industry certifications
- 5 plus years' experience as a low voltage PM or Estimator
- Experience with Hyperscale estimates a plus
- Strong knowledge of MS office and Bluebeam - AutoCAD software a plus
- Sound knowledge of engineering design principles
- Good numeracy and computer skills
- Strong attention to detail
- Strong written and verbal communication skills
- Knowledge of material properties
- Experience reading blueprints
- An understanding of manufacturing processes and construction methods
- Ability to work effectively as part of a team
- Ability to meet deadlines
- Ability to travel
- Ability to prioritize and plan work activities
- Ability to meet deadlines
- Ability to climb or reach
- Ability to see things at close vision, in color and in focus
- Ability for repetitive motions of wrist, hand, or fingers
- Ability to lift and/or move up to 10 pounds